

EMPLOYMENT NOTICE

The Rio Costilla Cooperative Livestock Association (RCCLA) Board of Directors are soliciting applications for the following positions:

GENERAL MANAGER (Full Time)

Requirements: Skills in Management and Office Administration
Skills in Basic Principles of Accounting
Must be proficient with both computer software and hardware in the administration.
Must have proficient experience with Internet and e-mail software.
Must be able to accomplish objectives by establishing plans, budgets, and allocating resources.
Maintains quality service by establishing and enforcing organization standards.
Must have knowledge with Quickbooks, Microsoft Office Professional versions (Excel, Word, Access, Powerpoint).
Must be able to work closely with the public, Board of Directors and Membership and be capable of being bonded.
Must have a valid Driver's License.

LABORERS (For 2019)

Requirements: Casual work by include unskilled labor such as fencing, park clean up and etc.
Must have valid Driver's License

Interested individuals, please pick up application at the RCCLA office. Deadline for application submission will be July 10th, 2019 at 4:00 PM.