**Rio Costilla Cooperative Livestock Association**

 **Regular Board Meeting Minutes**

 **February 21st, 2020**

 **I. Call to Order at 4:31 *p.m.***

 **@ The RCCLA Hall**

 **II. Roll Call**

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|  **BOARD OF DIRECTORS** |  **STAFF** |
| **President: Leonard Arguello** | **Present** | **Finance Officer: Sherrie Bice** | **Present** |
| **Vice-President: Arthur Sanchez** | **Present** | **Administrative Secretary: Sonya Aceves**  | **Present** |
| **Secretary/Treasurer: Leslie Maes** | **Absent** |  **Consultant: Shelli Rivera** | **Present** |
| **Director: Marty Martinez Jr** | **Present** | **Ranger: Pablo Pacheco** | **Present** |
| **Director: Chris Lucero** | **Present** |  |  |
| **QUORUM ESTABLISHED: Four (4) Board Members Present** |

**III. Communications:**

 **Non-Members-**Craig Beaudry

* Craig Beaudry would like to represent the RCCLA for our Workers Compensation Insurance by becoming the RCCLA agent. Craig Beaudry is based out of Taos, New Mexico and has his own Private Insurance Agency.

 **Members-**

1. Louie Lucero wanted to thank the RCCLA Board of Directors for the Community Center donation, he was proud to say they are very close to getting the range for parties and other gatherings at the Community Center. Louie Lucero suggests bailing the Costilla pastures for extra income for the RCCLA.
2. Steven Rivera stated that cleaning the snow for the needy was very beneficial for those that were not able. Steven Rivera thanked the Board of Directors for helping our community.
3. Elias Vigil/ Rio Outdoor Adventures stated that he would like to know about the new hunting Contract for 2020. The Board of Directors stated that The Rio Outdoor Adventures would be getting 60 Bull tags for 2020 and will not be receiving any deer or Cow Elk tags for 2020. The Bull tags will be priced at $4,300.00 per tag, and no additional tags will be granted. The amount of tags on the contract will be final. The office staff will update the Contract accordingly and will present it to the Board of Directors at the Special Board Meeting on March 6th, 2020 to review and approve the contact. Elias Vigil will send in his concerns and requests by Wednesday February 26th, 2020 if there is anything that he would like to add.
4. Elias Vigil requested information about the wood thinning project coming later in 2020. Elias Vigil was concerned hoe the RCCLA would make up the difference for the loss of revenue due to decline in hunts. The Board of Directors stated that the RCCLA would like to start selling wood to the local community and many other opportunities are in the making at this time. Also, Shelli Rivera stated that we will be getting a contractor for the Thinning project. Once the RCCLA receives the job sheet, the RCCLA will submit a bid sheet for anyone interested in the project.

**IV. Approval of Agenda**

**Arthur Sanchez made a motion, second by Marty Martinez Jr. to approve the agenda as amended. MOTION CARRIED.**

**V. Approval of Minutes**

 **Chris Lucero made a motion, second by Marty Martinez Jr. to approve Regular**

**Board Meeting Minutes of January 17th, 2020 as corrected. MOTION CARRIED.**

**Chris Lucero made a motion, second by Arthur Sanchez to approve Special Board**

 **Meeting Minutes of January 31st, 2020 as corrected. MOTION CARRIED.**

**VI. Correspondence-**By Sonya Aceves

* Truchas Chapter has invited us to attend the first day of spring at the Truchas Chapter Annual Banquet on Saturday, March 21st, at the Drury Plaza Hotel. Premiere Trips will be auctioned, also guest speaker Suzy Wieser a member of the Board of Directors for the New Mexico Wildlife Federation will be sharing her story of her life in New Mexico and her passion for fly fishing. Participation and support help fund chapter programs such as Trout in the classroom, habitat restoration and the Rio Grande Cutthroat Trout stocking. Must RSVP BY March 21st, 2020 $60 per person and Tickets for Raffle Prizes $5 each or 6 for $25 (12 Grand Raffle Tickets enclosed in envelope)
* The New Mexico Watershed and Dam Owners Coalition Steering Committee has invited us to attend their annual conference. It will be held in Raton, May 6th-May 8th. The theme for this conference is Healthy Watersheds, Safe Dam O&M, and How to Fund It. Wednesday kicks off with a Classroom and Field Workshop. Thursday will be a day filled with presentations and discussions with breakout sessions on Friday along with general membership meeting during lunch. There will be discounted hotel accommodations in Raton available for attendees.

**Arthur Sanchez stated that the RCCLA goes every year and it would be great if at least 2 Board members could attend.**

* Congress of the United States Delegation Office has sent a Weekly Grants Advisory. Grant Topics Covered: Agriculture, Community Service, Criminal Justice, Economic Development, Education, Emergency Management, Environment/Public Lands, Health, Housing/Homelessness, Indian Country, Museums/the Arts, Science/ Technology, Transportation, and Veterans. For more information please contact me. These Grants have deadlines from March to July.
* CommNet is in the process of making enhancements to its wireless facility located in Amalia. The purpose is to provide coverage for the first nationwide broadband network for emergency first responders, FirstNet. For Amalia it would involve the construction of a new tower in a shifted lease area. To avoid any interruption in service for their customers, CommNet will be constructing the new tower before removing current tower. A photo has been attached for reference. For more information let me know. Construction will be later in 3rd year quarter.

**VII. Activity Report-**By Sherrie Bice

1. Balance Sheet for month ending January 31, 2020 is available for

 the Board’s review.

1. Profit and Loss Report for month ending January 31, 2020 is

 available for the Board’s review.

Also, provided in the Profit and Loss Report as of February 21, 2020 most current.

1. Profit and Loss Budget vs Actual is available for the Board’s review. (January-December 2020)
2. Accounts Receivable Aging Summary ending January 31, 2020 is

 available for the Board’s review.

1. Bills Payable is presented to the Board of Directors for their approval.

**Chris Lucero made a motion, second by Marty Martinez Jr. to approve bills payable as presented. MOTION CARRIED.**

1. Sent email to Vernon Mirabal on 1/22/2020 asking if the Forest Management Plan would work as the inventory for the thinning project scheduled for this year. He forwarded the email to Arnie Friedt and he replied that it would not. Arnie Friedt stated that the NM forestry would have to come out and do their own inventory on the property that we designated for the thinning projects.
2. All hunting applications were sent out on February 5th, 2020 and we have started receiving applications.
3. Shelli Rivera and I finished up the 2019 tax documents that were needed by the accountant, Farley Vener, to start the 2019 end of year Tax reports.
4. We did receive a payment from Rio Outdoor Adventures for $35,000.00.
5. CommNet has been working on our property from Monday February 17,2020 through Thursday February 20, 2020.

**VIII. Manager’s Report**-By Sherrie Bice- See Activity Report

**IX. Committee Reports**

* Arthur Sanchez stated that the sawmill has been getting worked on by Pablo Pacheco and Julian Padilla. Also, Pablo Pacheco has done a controlled burn at the sawmill.
* Marty Martinez Jr. stated that he has spoken with Domingo Gallegos about delivering the fire rings that the RCCLA purchased in December 2019. Domingo Gallegos is willing to deliver them when Pablo Pacheco can open the Sawmill Gates. Sherrie Bice will contact Domingo Gallegos and set a time and date for delivery.
* Chris Lucero stated that he is still in contact with the James Lucero from the Rocky Mountain Elk Foundation.
* Leslie Maes- Absent

 **X. President’s Report**-By Leonard Arguello

* Leonard Arguello stated that he signed the document for the Clear Lawsuit and Sherrie Bice sent it to Dennis Romero on February 19th, 2020. Leonard Arguello stated that Sherrie Bice needs to get a hold of Dennis Romero and make sure the paperwork that Arthur Sanchez has presented is in the Clear lawsuit. Sherrie Bice stated that she will contact Dennis Romero on Monday morning and let the board of Directors know the outcome.

**XI. Ranger’s Report**-By Pablo Pacheco

1. Painted the gate at the sawmill entrance.
2. Cleaned snow at the Ventero gate twice and cleared snow behind the lodge in Ventero twice.
3. Cleared snow from community members yards when the big storm hit.
4. Cleared branches and brush from the two entrances.
5. Opened road to Ute from sawmill and cleared branches and brush for better visibility for vehicles. Also, made two turnarounds one inside and one outside.
6. Burned debris that was gathered during clearing.
7. Burned around the weigh station at the sawmill, covered up the hole used for logging trucks.
8. Cleared both shops at the sawmill and threw trash.
9. Maintained loader, dump truck, grader, and dozer at the sawmill (metal building).
10. Assembled all 6 new porta potties.
11. Cleared the snow from RCCLA office every time it snowed.

**XII. Executive Session**

 **Marty Martinez Jr. made a motion, second by Chris Lucero to go into Executive**

 **Session at 6:45 p.m. MOTION CARRIED.**

 Back from Executive Session at 7: 05 p.m.

 No decisions were made.

 Break: 7:10 p.m.

 Back from Break at 7:25 p.m.

**XIII. Old Business**

1. RCCLA Mineral & Oil Rights
* See President’s Report
1. Arellano Property- Still waiting to transfer over the water rights. Chris Lucero asked me to contact Kit Carson to see if there was electricity to the meter. Kit Carson stated that the meter is there but not live. Also, we need to change over to a new meter once we decide to connect power..
2. Fernando Romo Thinning/State Forestry- In Progress
* We are moving forward with the thinning project. Just waiting to get the final paperwork from the State Forestry.
1. Draft letter to James Duran (CNF Forest Supervisor)-Tabled
2. Contingency Fund Information- No updates.
3. Gentile Property- No updates
4. 2020 Tax Assessment- No updates

**XIV. New Business**-

1. Issue Decisions Action Items-by Sherrie Bice
2. **Resignation of Anthony Galvez / Acceptance of Pamela Romero as new Member/ Anthony Galvez receive Honorary Membership**

Anthony Galvez has sent in his resignation as a member. Anthony Galvez has sold his

membership to an un-related person that is related to a different Honorary member Alfonso Gonzales.

Anthony Galvez acceptance of Honorary Membership. Anthony Galvez is 81 years of

age however, became a member in 2018. What are the qualifications in for honorary

membership in this situation?

Acceptance of New Membership for Pamela Romero. Pamela Romero has sent in

application and proof of blood line from an honorary member, also 100.00 application fee

has been received.

**DENIED. Applicants need to submit proper paperwork to proceed.**

1. **Park Fees**

Park fees for camping, fishing, and day use for non-members. Fee increase for member family

 member 3-day passes, and season passes for both members family and non- members. Also,

 new deposits and charges for the canopy and large party areas.

 ***Consensus of the Board to increase the Park Camping Fees, fishing, member family***

***Member 3-day passes, and season passes for both members family and non-members.***

***Also, new deposits and charges for the canopy and large party area.***

**The new fees are attached on page ….**

**3. New Logs**

Sonya Aceves has created logs for Vehicle use per Sherrie Bice request. The log is to assist odometer readings. Also, to determine any problems the vehicle may be having. Included is a sample log for inspection of vehicle. An additional log should be created for fuel.

**The Board of Directors stated that in the past there has always been weekly PM’s in**

**each vehicle. Office staff will ensure all necessary paperwork is available for each individual vehicle.**

 **4. Plumbing service for Ice Machine**

The Ice machine will need to be hooked up to our plumbing for use.

**Tabled until next Regular Board Meeting.**

 **5.** **Advertising Dex.yp**

An invoice has been received from Dex.yp in the amount of $461.78 for out Ads this amount was due February 9th, 2020. A late charge will be assessed. On the invoice we will be charged for being in the white and yellow pages. To lower cost we can look in to doing one or the other.

**DENIED.**

 **6. New Mexico Farm & Livestock Bureau**

New Mexico Farm & Livestock Bureau Annual Farm Bureau Dues are $61. $5 more to enroll in the optional accidental death and dismemberment policy.

 **DENIED.**

 **7.** **Tractor Supply Business Account**

Tractor supply has sent information along with an application to open a business account with them.

 **DENIED.**

 **8.Thompson Grants**

 Online Federal Grants Management Handbook. $449.00 for 1 year.

 **DENIED.**

 **9. Youth Camping Trip**

Bruce Romney was inquiring a camping trip in the Rio Costilla Park for teen boys and adults. The boys ages will range from 11 to 18 years of age. They would like to stay at the Lemos campground from June 15th through June 20th. The following email will be presented. What would pricing be for them as a group and can we reserve the camping area?

***Consensus of the Board to allow Bruce Romney to bring youth boys from ages 11 to 18 to enjoy the RCCLA Park from June 15th, 2020 to June 20th, 2020 and reserve the Lemos Camping area that they have requested.***

**10. Questa Credit Union Death Benefit Account**

**­**

Members: Leonard Arguello, Marty Martinez Jr., Chris Lucero, and Financial Officer Sherrie Bice are to be added as signers on the Questa Credit Union Death Benefit Account. Also, current signers Larry A. Salazar, Arthur Sanchez, Leslie Maes, Melvin Valdez and Geraldine Tafoya, are to be removed from Questa Credit Union Death Benefit Account.

 **Chris Lucero made a motion, second by Marty Martinez Jr. to add Leonard Arguello, Marty Martinez Jr., Chris Lucero, and Sherrie Bice as signers on the Questa Credit Union Death Benefit Account and remove Larry A. Salazar, Arthur Sanchez, Leslie Maes, Melvin Valdez and Geraldine Tafoya as current signers for the Questa Credit Union Death Benefit Account. MOTION CARRIED.**

 **12. Jarosito Ditch**

 Jarosito Ditch in Ventero needs to be repaired and maintained.

***Consensus of the Board to get the Jarosito Ditch in Ventero repaired and maintained as soon as the RCCLA is able.***

**XV. Board Member Issues**

1. Finalize 2020 Budget Draft

**Arthur Sanchez made a motion, second by Chris Lucero to approve the 2020 Budget Draft as corrected. MOTION CARRIED.**

1. Julian Padilla driver’s License

**Julian Padilla will be able to keep his position as labor worker but will not be able to drive any RCCLA company vehicle until he presents his driver’s license to the financial manager. This will ensure the safety and protocol for the RCCLA insurance.**

1. Finalize 2020 Planning Calendar

**Marty Martinez Jr. made a motion, second by Chris Lucero to approve the 2020 Planning Calendar as amended. MOTION CARRIED.**

1. Class “A” Lakes Renewal

***Consensus of the Board to renew the Class “A” Lakes Contract with the New Mexico Department of Game and Fish.***

1. Other
2. Mark Schuetz bid for Thinning Project

Chris Lucero stated that he took Mark Schuetz up to the designated wood thinning area. Mark Schuetz is estimating around $2,500.00 + tax for the one area and $2,200.00 + tax for another. Mark Schuetz stated there is difficult access on the upslope areas. A picture was sent as well for a general idea. Mark Schuetz will be sending a more thorough summary soon.

**XVI. Announcements**

Special Board Meeting – March 6th, 2020 at 4:30 p.m.

Regular Board Meeting – March 21st, 2020 at 5:00 p.m.

**XVII. Adjournment**

 **Marty Martinez Jr. made a motion, second by Arthur Sanchez to adjourn meeting.**

 **MOTION CARRIED.**

**Meeting adjourned at 9:05 p.m.**

 MINUTES APPROVED ON\_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

RCCLA BOARD PRESIDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 RCCLA STAFF: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_