**Rio Costilla Cooperative Livestock Association**

 **Regular Board Meeting Minutes**

 **May 15th, 2020**

 **I. Call to Order at 5:03 *p.m.***

 **@ The RCCLA Hall**

 **II. Roll Call**

|  |  |
| --- | --- |
|  **BOARD OF DIRECTORS** |  **STAFF** |
| **President: Leonard Arguello** | **Present** | **Finance Officer: Sherrie Bice** | **Present** |
| **Vice-President: Arthur Sanchez** | **Present** | **Administrative Secretary: Sonya Aceves**  | **Present** |
| **Secretary/Treasurer: Leslie Maes** | **Present** |  **Ranger: Steven Rivera** | **Absent** |
| **Director: Marty Martinez Jr** | **Present** |  |  |
| **Director: Chris Lucero** | **Present** |  |  |
| **QUORUM ESTABLISHED: Five (5) Board Members Present** |

**III. Communications:**

 **Non-Members-**

A. Christy Jackson is asking to lease property for grazing use. Property inquired upon

is currently deferred. Chris Lucero suggests inspecting the property prior to usage to ensure the condition of fences to better assess damages made by other individuals.

 **Members-** N/A

**IV. Approval of Agenda**

**Marty Martinez Jr. made a motion, second by Christopher Lucero, to approve the agenda as amended. MOTION CARRIED.**

**V. Ranger Report**- By Sherrie Bice

Sherrie informed the board of the work that is being done by Ranger Steven Rivera. Steven and Ted Trujillo have been working on the fence in Ventero, patrolling park and removing closure signs.

**VI. Approval of Minutes for RBM April 17th, 2020**

 **Chris Lucero made a motion, second by Marty Martinez Jr. to approve Regular**

 **Board Meeting minutes as corrected. MOTION CARRIED.**

**VII. Approval of Minutes SBM May 1st, 2020**

**Leslie Maes made a motion, second by Arthur Sanchez to approve Special**

 **Board Meeting minutes as corrected. MOTION CARRIED.**

**VIII. Correspondence-** By Sonya Aceves

USDA Forest Service Closures- The Forest Service has closed Cimarron Campground, McCrystal Campground, Cebolla Mesa, Cabresto Lake Campground, and all developed camping sites along the Red River Corridor. This Order became effective April 9th, 2020 at 6:00p.m. and will remain in effect until June 30th, 2020. Violations of the prohibition will be punishable as a Class B misdemeanor by a fine of not more than $5,000.00 for individuals and $10,000.00 for organizations, and or imprisonment for more than six (6) months. For more information visit the Forest Service Southwestern Region website. <https://www.fs.usda.gov/main/r3/home>

USDA Forest Service Drying Trend- All developed campgrounds on the Carson National Forest are closed to overnight camping all toilet facilities are locked. Campfires, charcoal grills, coal, and wood burning stoves are prohibited. Some picnic/day use sites are closed

to the public. Overcrowded day use and dispersed camping sites were found to be in violation of state public health orders on group size and social distancing. Although the forest remains open to the public, social distancing and restrictions on group size still apply.

Competitive State Wildlife Grant- Provides funding to implement State Wildlife Action Plans to support the habitats of species that are in greatest need of conservation. State governments and Regional Associations of Fish and Wildlife Agencies are eligible for $7,300,000 in funds, 18 awards are expected to be given. Deadline: June 30th,2020.

Trout Unlimited- Trout Unlimited has sent us 16 tickets, each printed with a unique 9-digit number to enter for many different prizes. For more information contact Sonya at RCCLA office. Entry tickets are due by June 1st.

**IX. Manager’s Report**-By Sherrie Bice- See Activity Report

1. Balance Sheet for month ending April 30, 2020 is available for

 the Board’s review.

1. Profit and Loss Report for month ending April 30, 2020 is

 available for the Board’s review.

Also, provided in the Profit and Loss Report as of May 15, 2020 most current.

1. Profit and Loss Budget vs Actual is available for the Board’s review. (January-December 2020)
2. Accounts Receivable Aging Summary ending April 30, 2020 is

 available for the Board’s review.

1. Bills Payable is presented to the Board of Directors for their approval.

**Arthur Sanchez made a motion, second by Leslie Maes to approve bills payable as presented. MOTION CARRIED.**

1. All water and ditch invoices were sent out as of April15th, 2020
2. I was contacted by Dennis Romero yesterday his email stated the new Amended Complaint seems stuck on the Judge’s desk. He submitted the Order Granting Motion to Amend Complaint about two weeks ago, after the period allowed to oppose it had expired. Besides, in my conversation with Tom Clear on April 23rd, Clear said he had no opposition to the Motion to Amend Complaint. As you may recall, the purpose of that amendment is to add some new parties, being Terrance Dolan, Marlborough S. Nichols, and Don Adams Mining Company. Judge Shannon has not yet signed and filed the Order. Dennis tried calling Thursday morning, but the Judge’s secretary’s message says she is out until Monday. So, Dennis will try again on Monday to speak with her and get the Order entered. We can then proceed to submit for publication.
3. I was also contacted by Officer Stephanie Clock on Tuesday May 12th, 2020 for contact information on Julian Padilla, to proceed with the charges, we are pressing against him. She will send me an update as soon as possible.
4. We did receive a payment from Rio Outdoor Adventures for $25,000.00 on April 2, 2020 for the new 2020 Hunting contract. I spoke to Elias Vigil today and he stated that he would be sending me the deposit slip for the payment and the signed contract.
5. I have ordered and received 1 pallet of White Salt and 1 pallet of Mineral Salt for the grazing. Filled the diesel tank at the Office.
6. The Rio Costilla Camping Areas have opened today with restrictions. Steven Rivera has posted temporary signs along the road until the stickers and paint come in. Due to the COVID-19 businesses are behind. Right now, everything is on back order. The permits for the camping areas were picked up by me April 27th, 2020 and are at the self-pay station. The brochures are being printed at this time due to updates of the brochure. We should be able to pick them up some time next week.
7. The reservoir employees started on May 1st, 2020. The water will be released tomorrow May 16th, 2020 for all water users that have paid at least half of their bills.
8. The membership qualification forms have been updated until there is an annual meeting for the time being.

**X. Committee Reports-** N/A

 **XI. President’s Report**-By Leonard Arguello N/A

**XII. Executive Session**

 **Chris Lucero made a motion, second by Arthur Sanchez to go into Executive**

 **Session at 7:05 p.m. MOTION CARRIED.**

 Back from Executive Session at 7: 35 p.m.

 No decisions were made.

**XIII. Old Business**

1. RCCLA Mineral & Oil Rights- No Update
2. Arellano Property- Still waiting to transfer over the water rights/deed.
3. Fernando Romo Thinning/State Forestry- No Update
4. Draft letter to James Duran (CNF Forest Supervisor)-Tabled
5. Contingency Fund Information- No updates.
6. Gentile Property- No updates
7. Demecio Duran Fence replacement

**XIV. New Business**

1. Issue Decisions Action Items

**1. Cattle Grazing**

Discussion on the location of cattle.

* Board of Directors discussed the pastures for the cattle and when to move the cattle for summer grazing. Chris Lucero suggested rotating cattle monthly on pastures to be able to conserve grazing areas. Leonard Arguello suggested leaving some cattle in the downhill pastures. Deferred properties can and should be used instead of leasing them out to others.

**2. Tax Forms**

Property Tax Forms will be reviewed and appealed on sections pertaining to the amount of property owned by RCCLA as assessed in ownership number 0018003. Marty Martinez Jr. and Sherrie Bice will work alongside on this matter.

**2. Hinkle and Lander**

* Board will further review the financial statements and independent accountant’s compilation report and discuss at next meeting.

**3.** **Carlos Rivera Key**

Carlos Rivera has lost his key for the gate and has requested a new one.

* For Mr. Rivera to get another key he must pay the fee of $100.00, per Member Key Rules and Regulations. Also, office staff will locate number of first key Carlos Rivera was originally issued.

**3. CommNet Contract**

CommNet wants to start project around June. Contract ready for review.

* Board would like to review the original agreement from 2015. Leonard Arguello suggests getting more accurate information from CommNet as far as measurements and a more detailed contract. Exhibits presented seem unclear and incomplete.

**TABLED.**

**4. Jose Mascarenas**

Jose A. Mascarenas would like to lease out property located off of Highway 522 in Sunshine for cattle beginning June 1st, through September 30th. Property is to be evaluated monthly.

***Consensus of the Board to approve Jose A. Mascarenas to lease property in Sunshine for grazing from the beginning of June through the end of September.***

 Christy Jackson would like to lease property from RCCLA for cattle grazing.

 **DENIED.**

**5. Scholarship Applications**

Applications for RCCLA Scholarship have been turned in and are ready for review. Mia Rivers, Ethan Rivera, Bobbi Renee Garcia, Bobbie Maes, John David Ortiz, and Isabelle Rael have all applied for the RCCLA scholarship.

***Consensus of the Board to grant all applicants that have applied for a scholarship. Isabelle Rael will need to provide documentation of member bloodline before receiving the scholarship.***

**7. RMEF Membership Renewal**

Membership renewal for RMEF is due. RCCLA has a current credit with RMEF that can be applied to membership renewal. Credit is from the banquet that was cancelled due to COVID-19 Pandemic. Sherrie Bice will inquire if the credit can be applied to the membership.

**9. Steven Rivera Jack- Leg Lease/Rent**

Steven Rivera has a jack-leg that he is willing to rent for the fence. Chris Lucero will check on prices to rent a jack-leg and then give an estimate for reimbursement.

**10. Park Applications**

Applications presented for gatekeeper. Catalina Lucero, Deluvina Sanchez, and Bridgett Rael were hired to start on May 21st.

**Chris Lucero made a motion, second by Leslie Maes to hire Catalina Lucero, Deluvina Sanchez, and Bridgett Rael at $11.00 an hour. MOTION CARRIED.**

 **11. Hiring of Park Ranger**

Applications presented for Park Ranger/laborer. Demetrius Duran is the only applicant to be reviewed.

**Chris Lucero made a motion, second by Leslie Maes to hire Demetrius Duran as a Park Ranger/laborer at $12.00 an hour. MOTION CARRIED.**

**12. Domingo Gallegos trash services**

 Domingo Gallegos has a dumpster for the park will charge $300.00 plus dump fee.

* Board of directors want to know the conditions of dumpsters and if they have covers. More information is needed to determine whether to use services.

**TABLED.**

**13. Questa Sports Poster**

 Invoice for $50.00 has been received to sponsor the Questa Sports Poster.

***Consensus of the Board to sponsor the Questa Sports Poster.***

**XV. Board Member Issues**

**XVI. Other**

RMEF refund

* The Board wants the refund from RMEF for the banquet that was postponed due to COVID-19.

Equipment

* Chris Lucero spoke of repairs needed on the dump truck.

**XVII. Announcement**

Regular Board Meeting – June 19th, 2020 at 5:00 p.m.

**XVII. Adjournment**

 **Leslie Maes made a motion, second by Chris Lucero to adjourn meeting.**

 **MOTION CARRIED.**

**Meeting adjourned at 9:03 p.m.**

 MINUTES APPROVED ON\_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

RCCLA BOARD PRESIDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 RCCLA STAFF: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_