**RIO COSTILLA COOPERATIVE LIVESTOCK ASSOCIATION**

***Special Board Meeting Minutes***

**January 31, 2020**

1. **Call to Order @ *4:30 p.m.***
2. **Roll Call**

|  |
| --- |
|  **Board Of Directors: Staff:** |
| **President: Leonard Arguello**  | **Present** | **General Manager: Shelli Rivera** | **Absent** |
| **Vice-President: Arthur Sanchez** | **Present** | **Financial Manager: Sherrie Bice**  | **Present** |
| **Secretary/Treasurer: Leslie Maes** | **Present** | **Ranger: Pablo Pacheco** | **Absent** |
| **Director: Marty Martinez Jr** | **Present** |  |  |
| **Director: Chris Lucero** | **Present** |  |  |
|  **Quorum Established: 5 Members Present** |

 **III. Approval of Agenda**

 **Leslie Maes made a motion, second by Arthur Sanchez to**

 **approve Agenda as amended. MOTION CARRIED.**

 **IV. Planning Calendar**

The 2020 planning Calendar was presented, and some items were added as follows:

1. January- review board member handbook
2. April- on box 8 it states Check Notice of property Valuation on RCCLA property. Add in deadline to apply is 30 days after mailing to appeal.
3. May- Inclinometer Readings
4. September- Inclinometer Readings and Piezometer Readings

 All corrections will be made and presented at the next regular board

 Meeting on February 21st, 2020.

 **V. 2020 Hunting Dates**

This year the RCCLA is cutting down the hunts due to the population of

 the Cow and Bull Elk. The board of directors decided that the RCCLA

 will not be doing commercial cow or deer hunts, members children over

 18 cow hunts, and lower the member cow hunts from 20 members to 15

 members for 2 hunts. The new 2020 hunting dates are as follows:

 1st Bow Hunt + 1 Member: September 6-10

 2nd Bow Hunt + 1 Member: September 12-16

 3rd Bow Hut + 1 Member: September 19-23

 1st Rifle Bull Hunt + 1 Member: October 1-5

 2nd Rifle Bull Hunt + 1 Member: October 8-12

 Premier Rifle Bull Hunt: October 15-19

 3rd Rifle Bull Hunt: October 24-28

 4th Rifle Bull Hunt: November 4-8

 1st Deer Hunt + Child age 12-18: October 24-28

 1st Cow Elk Hunt Members (15): November 14-18

 2nd Cow Elk Hunt Members (15): November 21-25

 Mountain Lion: January 1-December 31

 Turkey: April 15-May 10

 Bear: August 16-31

***Consensus of the Board on 2020 Hunting Dates.***

Elisa Vigil will be attending Regular Board Meeting on February 21st, 2020 to discuss 2020 hunting contract.

The Board of Directors discussed charging a trespassing fee for all bear and lion hunts.

**VI. 2020 Budget**

2020 Budget adjustments were made on Budget Sheet Draft. Financial Manager will adjust sheet and present it at regular board meeting on February 21st, 2020.

 **VII. Other**

1. Purchase Limit without Board approval for Office/Ranger/Employees

* All Office/Ranger/Employee needs to get permission from at least 2 board members to purchase items.
1. All employees using time clock to clock in and out

 ***Consensus of the Board to enforce all employees to use time clock to***

 ***clock in and out.***

1. Items for Sale
* Chris Lucero suggests auctioning items that the RCCLA does not use with a minimum bid price. Staff will make an itemized sheet after they receive reserved bid prices from the board for the following items:
* 2004 Ford
* Old trailer at the sawmill (no minimum)
* 1989 Chevrolet
* Skid Steer
* Skidders
* Old squeeze chute

 More items will be added to the list after everything is gone through.

1. Shelli Rivera compensation time
* Shelli Rivera’s compensation log and timecard were reviewed. Shelli Rivera and Sherrie Bice went though all of Shelli Rivera’s timecards and compensation time to make sure it was correct on Thursday January 30th, 2020. Shelli Rivera went over on the compensation time by 13.21 hours. Since Shelli Rivera had 17 hours on this pay period from January 19th, 2020 to February 1st, 2020 she paid back the compensation time and has 3.5 hours that Sherrie Bice will add to Shelli Rivera’s last pay check at the end of February along with the additional hours that Shelli Rivera will work for the remainder of the month of February.

 **VIII. Executive Session**

 **Leslie Maes made a motion, second by Marty Martinez to go into**

 **Executive session. At 7:20 p.m. MOTION CARRIED.**

Back from executive session at 7:50 p.m.

 No decisions were made.

 **Leslie Maes made a motion, second by Arthur Sanchez to pay**

 **Shelli Rivera $20.00 per hour as a consultant for the month of**

 **February because Shelli Rivera is no longer General or Financial**

 **Manager as contract labor temporary Assistance and will also**

 **must use the clock to clock in and out. MOTION CARRIED.**

 **IX. Adjournment**

 **Leslie Maes made a motion, second by Chris Lucero to**

 **Adjourn meeting. MOTION CARRIED.**

Meeting adjourned at 7:52 p.m.

 MINUTES APPRROVED ON\_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

RCCLA BOARD PRESIDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 STAFF: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_