



Rio Costilla Cooperative Livestock Association (RCCLA) is seeking a qualified individual to apply in the available position of:

Financial Officer

Preferred Requirements: Experience in accounting and skills in basic principles of accounting, management and office administration.

Knowledge of accounts payable and receivables.
Knowledge of payroll, payroll taxes, Federal 941 & 940 reporting.

Knowledge of general ledger, membership accounts, NM gross receipts and other accounting functions of the organization.

Proficient with both computer software and hardware in the administration and productions of account reports including, monthly P & L, Balance Sheet and Cash-Flow Statements.

Knowledge of QuickBooks, Microsoft Office Professional versions (Excel, Word, Access, PowerPoint) and proficient experience with Internet and e-mail software.

Must be able to work closely with the public, Board of Directors, Membership and be capable of being bonded.

Interested individuals, please pick up an application at RCCLA Office. Deadline for application submission will be August 1st, 2022 at 4:00 PM.

Rio Costilla Cooperative Livestock Association

#72 State Road 196 P.O. Box 111 Costilla, New Mexico 87524

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